

# CONFIRMED MINUTES

## OLSOS BOARD MEETING - DECEMBER 2023



At the **OLSOS Board Meeting - Feb 2024** on **27 Feb 2024** these minutes were **confirmed as presented**.

**Name:** Our Lady Star of the Sea School  
**Date:** Tuesday, 12 December 2023  
**Time:** 5:00 pm to 6:34 pm (NZDT)  
**Location:** Staff Room, Our Lady Star of the Sea School, 14 Oakridge Way, Northpark, Auckland  
**Board Members:** Louise Campbell, Alina Hooper (Chair), Anil D'Silva, Bryan Mills, David Wu, Linda McQuade, Lucy Rogers, Maria Kelly, Sharon Yeh, Shasta Dang

### 1. Opening Meeting

#### 1.1 Prayer

Led by Shasta.

#### 1.2 Apologies / BOT Leave with Prior Approval

None noted.

#### 1.3 Interests Register

#### 1.4 Confirm Minutes

**OLSOS Board Meeting - November 2023 28 Nov 2023**, the minutes were confirmed as presented.



#### **Minutes of Meeting: November 28, 2023 Approved**

Approved by members.

**Decision Date:** 12 Dec 2023  
**Mover:** Alina Hooper  
**Seconder:** Anil D'Silva  
**Outcome:** Approved

#### 1.5 Correspondence

## 2. Principal, Management and Strategic Reports

### 2.1 Principal's Report

Louise presented the Principal's report for the month.

Louise also presented 2023 End of Year data Executive Summary, showing results back above pre-Covid levels. Highlights included:

- In reading, there are only 7% of students working towards curriculum level.
- There has been a big focus on children's writing in his year. Disproportionate unfavorable variance in year six boys.
- Strong results in maths, disproportionate unfavorable variance in year three girls.

Louise presented update on disproportionate 2022 representations (are targets from end of year 2022, carried forward into 2023). Members noted pleasing progress made across many groups.



#### Table as Accepted - Principal Report and associated reports

Approved by members

<b>Decision Date:</b>	12 Dec 2023
<b>Mover:</b>	Alina Hooper
<b>Seconder:</b>	Lucy Rogers
<b>Outcome:</b>	Approved

### 2.2 Special Character

Nothing to report for this month.

### 2.3 Finance

Sharon noted no Finance Committee meeting for the month, however, presentation to the Board of the school Cyclical Maintenance provision (as required to do so).



#### Table as Accepted

Approved by members.

<b>Decision Date:</b>	12 Dec 2023
<b>Mover:</b>	Sharon Yeh
<b>Seconder:</b>	Bryan Mills
<b>Outcome:</b>	Approved

### 2.4 Parish Report

Bryan provided an update on Parish Matters:

- Fr John had another medical event, but is feeling better now and at home.
- Fr Terry filled in for the Baptisms held on Sunday 3 December.

### 2.5 Time Sheet

Completed by members.

### 3. Other Business

#### 3.1 Other Business

1. Sharon received flowers as a thank you from the board. (Thanks team!)
2. Staff morning tea to be held on Wed 13th December.

#### 3.2 Newsletter

#### 3.3 PTA Update

Sharon attended the December meeting and provided an update of PTA activities for 2024. Plans include a color run, discos, sausage sizzles, spell-a-thon, maybe a quiz night.

### 4. In Committee Meeting

#### 4.1 Declaration into Committee

#### 4.2 Staff & Personnel Report

#### 4.3 Confirm in committee minutes

### 5. Close Meeting

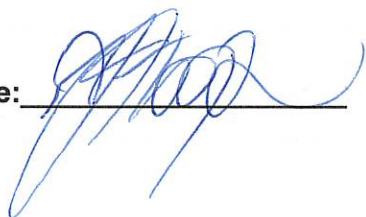
#### 5.1 Close the meeting

**Next meeting:** No date for the next meeting has been set.

With there being no other business the meeting concluded at 6:10pm

Signed as a true and correct record

Signature: \_\_\_\_\_



Date: \_\_\_\_\_

25/3/24

