

# CONFIRMED MINUTES

## OLSOS BOARD MEETING - 29 MARCH, 2022



At the **OLSOS Board Meeting - 31 May, 2022** on **31 May 2022** these minutes were confirmed as presented.

**Name:** Our Lady Star of the Sea School  
**Date:** Tuesday, 29 March 2022  
**Time:** 6:30 pm to 8:53 pm  
**Location:** Via ZOOM link, .  
**Board Members:** Vaughan Fraser (Chair), Alina Hooper, Anil D'Silva, Fr John Fitzmaurice, Karen Noble-Campbell, Linda McQuade, Louise Campbell, Sharon Yeh, Yohann Cuer  
**Attendees:** Chontelle Bidois

### 1. Opening Meeting

#### 1.1 Prayer - Lent - p7

Led by Vaughan, with a focus on Lent.

#### 1.2 Apologies / BOT Leave with Prior Approval

No apologies.

No leave with prior approval requested.

#### 1.3 Interests Register

No additional interests to register.

#### 1.4 Confirm Minutes

**OLSOS Board Meeting - Feb 22, 2022** 22 Feb 2022, the minutes were confirmed as presented.



#### Approval of Feb 22, 2022 Board Minutes

No changes to note.

All favor.

**Decision Date:** 29 Mar 2022

**Mover:** Alina Hooper

**Seconder:** Anil D'Silva

**Outcome:** Approved

## 1.5 Correspondence

Four items of correspondence noted for the month.

- Letter from Associate Minister of Education, Hon Jan Tinetti around Highest Needs Review. Timely correspondence as it came out whilst OLSOS leaders are already doing work in this area. The Review's online portal is now live and will remain open until 31 March 2022. The purpose is to redevelop strategies dealing with higher needs children. OLSOS has made a school submission through this process.
- Letter from Catholic Diocese of Auckland responding to the Proprietors Annual Report and Report on Special Character Compliance Report; overall the response was good and well received.
- Bulletin for School Leaders regarding the release of the final Aotearoa New Zealand histories curriculum content.
- Thank you letter from Ministry of Education to recognise support and guidance shown to the community during Covid uncertainties.

## 1.6 Remote vote confirmation - Draft Work plan for 2022

Recording the results of the remote vote for the 2022 Workplan (from Feb 2022 minutes). All members voted in favor.

## 2. Principal and Management Reports

### 2.1 Principal's Report

Louise presented the Principal's report for February 2022.

Key highlights include:

- Update on projects - COLA mostly completed, Tiger Turf aiming for May. Update provided on EPMP projects.
- Attendance fluctuated during the month due to Covid-19 absences. Absences are evening out now and attendance is bouncing back.
- The variety of adjustments to Covid-19 restrictions has needed several communications to the Community during the month. A lot of changes during the month!
- Discussion of Covid-19 impact - infections have been more noticeable in middle school and seniors than juniors, but varying between schools. To be confirmed the situation with masks under orange setting (update expected on 4 April). Rules have changed under red settings, but currently we are still in red.
- Refresh of Memorandum of Understanding (MOU) due to go to the Minister this year

#### Covid-19 Vaccination Mandates

Members held a discussion about the Covid-19 vaccination mandates for the Education sector, noting that as of 11:59 04 April 2022, vaccination mandates which were introduced covering adults working in the sector will no longer be required.

In deciding how this decision would impact staff, students and the community of OLSOS:

- The Board has relied on the following NZSTA Advice from 25 March 2022 as a starting point noting:

*"Health and safety assessments - It is likely that most schools will not require vaccinations following a risk assessment process carried out in accordance with the school's health and safety policy. However, there may be some limited specific roles within some schools where vaccination*

*is needed in order to provide the greatest level of protection for vulnerable members of the school community"*

- Accordingly, the Board conducted a Risk Assessment following the four step "Vaccination Assessment tool" available on Business.govt.nz
- Based on the Risk Assessment, the Board will continue to require any adults working with Immunocompromised students to be fully vaccinated against Covid-19, but otherwise no specific mandate will apply to staff insofar as Covid-19 vaccinations.
- This stance is based on the existing information/advice which is available as at this meeting date (29 March 2022), but more information is expected to be issued in the coming days from Worksafe and the Ministry of Health, which will be reviewed when available. If subsequent advice from Worksafe still pending does not alter the Board's stance, the discussed parameters would stand.
- The Board reserves the right to review the decision about Covid-19 vaccination mandates in the future.
- OLSOS cannot guarantee that parents working in a voluntary capacity on trips etc will be vaccinated. Parents must consider this risk themselves when giving consent for these activities.
- OLSOS Board members have relied upon the Ministry of Health definition of "immunocompromised". The parents of immunocompromised students will seek advice from their medical professional, provide evidence of immunocompromised status from a medical practitioner and a plan will be put in place in consultation with school leadership for safety at school.

## 2.2 Policy Committee

Alina presented the Governance Policy (detailing the Board's primary objectives and responsibilities).



### **The Governance Policy to be ratified**

Approved by members.

**Decision Date:** 29 Mar 2022

**Mover:** Alina Hooper

**Seconder:** Anil D'Silva

## 2.3 Strategic Planning

Karen presented the Learner Profile update.

Louise presented the 2022 School Targets (disproportionate representation from 2021). Reminder to members that the 2021 data was highly Covid compromised.

vid



### **Learner Profile accepted by members**

Approved by members.

**Decision Date:** 29 Mar 2022

**Mover:** Karen Noble-Campbell

**Seconder:** Alina Hooper

**Outcome:** Approved



### **2022 School Targets accepted by members**

Approved by members.

**Decision Date:** 29 Mar 2022  
**Mover:** Louise Campbell  
**Seconder:** Sharon Yeh  
**Outcome:** Approved

## 2.4 Finance

Yohann presented the February 2022 Finance report.

Key highlights include:

- 22% of families have already completed their 2022 general purpose donations in full
- Final payment for COLA and Tiger Turf to come
- Auditors Report will be presented to the Board when completed, minor changes noted and provided to Ed Tech
- 2021 surplus due to Covid support grants, reduced expenses, reduced need of using relivers during lockdowns.
- Finance committee approved used of free Bollard and quote for sinking those in, around the empty section next to the Hall.



### Finance committee report be moved & carried

Approved by members.

**Decision Date:** 29 Mar 2022  
**Mover:** Yohann Cuer  
**Seconder:** Chontelle Bidois  
**Outcome:** Approved

## 2.5 Special Character

Nothing to report - first meeting to be on 4 April. Agenda to follow.

## 2.6 Parish Report

Waiting to see what will happen from 4 April, (hopefully "orange" level settings). Gathering limits will increase from 100 to 200 - no longer need to check in with QR codes. Vaccine pass checks go from 4 April. Be nice to be "orange" before Easter so there are no indoor limits.

Parish Sacramental programme has began, 2 parent meetings and 2 classes already. Been able to use school site, due to gathering in the Parish center has people too close together. 48 children, mostly from school (normally around 70), however reflective of a drop-off in Mass attendance - people are more hesitant about going out in general.

## 2.7 Special Committee's update

Louise provided an update on the new PE uniform design. We have some samples, including what the trim on the sleeve will look like.

## 2.8 Time Sheet

Vaughan to email around for members to complete.

### **3. Other Business**

#### **3.1 Te Tiriti o Waitangi**

Presented by Karen

Came out of NZSTA professional development course attended on 17 March.

There is a lot of good things OLSOS is doing already, some things we need to think forward about - especially about building relationships/partnerships.

Discussion more at Strategy day in April - 5:30pm on 12 April.

#### **3.2 Other Business**

Louise raised the following

- How OLSOS Covid vaccine mandate decisions would impact attached businesses (eg Bizzybodz) - are they included or not. Indication so far is that they will follow OLSOS decisions if impacted students are in their care.
- 175 yr celebrations to be discussed at Parish council.

#### **3.3 Newsletter**

Suggestions for next newsletter

- COLA update and next thing is the laying of the Tiger Turf!
- Board strategy day taking place on 12 April
- Aiming to engage with community in May "Community Dreaming Day" - details to be finalised, noting any Covid restrictions.

#### **3.4 PTA Update**

None, no meeting.

### **4. In Committee Meeting**

#### **4.1 Declaration into Committee**

At 8:50pm it was moved by the Chair that "the meeting go into Committee" and the public be excluded from the following parts of the proceedings of the meeting, namely Personnel Report. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows: this matter contains personal information and there are reasonable grounds for the passing of this resolution to protect the identity and privacy of the personnel to be discussed".

#### **4.2 Staff & Personnel Report**

#### **4.3 Confirm in committee minutes**

In Committee minutes from 22 February 2022 to be ratified at the next Board meeting in May.


## 5. Close Meeting

### 5.1 Close the meeting

**Next meeting:** OLSOS Board Meeting - 31 May, 2022 - 31 May 2022, 6:30 pm

With there being no other business the meeting concluded at 8:39pm

Signed as a true and correct record

Signature:  \_\_\_\_\_

Date: 31 May 2022.