

CONFIRMED MINUTES

OLSOS BOARD MEETING - JULY 2021



At the **OLSOS Board Meeting - August 2021** on **31 Aug 2021** these minutes were **confirmed as presented**.

Name:	Our Lady Star of the Sea School
Date:	Tuesday, 27 July 2021
Time:	6:40 pm to 8:17 pm
Location:	Staff Room, Our Lady Star of the Sea School, 14 Oakridge Way, Northpark, Auckland
Board Members:	Vaughan Fraser (Chair), Chontelle Bidois, Fr John Fitzmaurice, John Kuok, Karen Noble-Campbell, Kerri Hunt, Louise Campbell, Yohann Cuer, Sharon Yeh
Attendees:	Sunil Serrao
Apologies:	Alina Hooper, Sarah Richards
Guests:	Detta Fairweather
Notes:	A very warm welcome to our newest Board Member, Sharon Yeh.

1. Opening Meeting

1.1 Prayer

Led by Karen Noble-Campbell

1.2 Apologies / Leave

Apologies received from Alina and Sarah

1.3 Interests Register

1.4 Confirm Minutes

OLSOS Board Meeting - April 2021 13 Apr 2021, the minutes were confirmed as presented.

OLSOS Board Meeting - June 2021 29 Jun 2021, the minutes were confirmed as presented.

Extra Ordinary BOT Meeting April 20 via TEAM's 20 Apr 2021, the minutes were confirmed as presented.

OLSOS Board Meeting - May 2021 25 May 2021, the minutes were confirmed as presented.

2.2 Special Character

No meeting was held in July.

Next meeting is scheduled for 12 August 2021.

2.3 Finance



Finance Report

We are currently in a good financial position.

Topics discussed include:

COLA - In preparation for the water tank, ground was not correctly dug as per plan. This has resulted in soil being removed, undercutting the surface of the top court. One of the side column base has been compromised. Currently awaiting a remedy.

The columns were found to have surface rust, therefore have been returned for re-surfacing.

ISIP - Funding for property works will be extended to state integrated schools via Diocese. Schools will be assigned a property manager to authorise expenses. OLSOS will plan to have a "wish list" prepared with supporting quotes.

CAPITAL WORKS ACCOUNT - to be reinstated as a way to have provision funds for the maintenance of school owned property (such as the COLA and school hall at 44%).

Decision Date:	27 Jul 2021
Mover:	Yohann Cuer
Seconder:	Fr John Fitzmaurice
Outcome:	Approved

2.4 Parish Report



Parish Report

The Sacraments of Confirmation and First Holy Communion are taking place at the parish next weekend. Approximately 70 children are receiving the sacraments, most of which are students at our school.

The Alpha course is currently running and meetings take place in our school staff room.

Feast Day is 15 August and there will be celebrations shared at School and at the Parish.

Decision Date:	27 Jul 2021
Mover:	Fr John Fitzmaurice
Seconder:	Chontelle Bidois
Outcome:	Approved

3. Other Business

3.1 Other Business

3.2 Newsletter

3.3 PTA Update

No meeting took place in July.

Next meeting is scheduled for 9 August 2021.

4. In Committee Meeting

4.1 Staff & Personnel Report

Decision: Move the meeting into committee

Move the meeting into committee

At 7:55pm it was moved from the Chair that "the meeting go into committee" and that the public be excluded from the following parts of the proceedings of the meeting, namely Personnel Report.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows: this matter contains personnel information and there are reasonable grounds for the passing of this resolution to protect the identity and privacy of the personnel to be discussed"

The meeting came out of committee at 8:16pm and continued as follows.

4.2 Confirm in committee minutes

5. Close Meeting

5.1 Close the meeting

Next meeting: No date for the next meeting has been set.

With there being no other business the meeting concluded at 8:09pm

Signed as a true and correct record

Signature: _____



Date: _____

31.08.21