

CONFIRMED MINUTES

OLSOS BOT MEETING JULY 2020



At the **OLSOS BoT Meeting October 2020** on **27 Oct 2020** these minutes were **confirmed as presented**.

Name: Our Lady Star of the Sea School

Date: Tuesday, 28 July 2020

Time: 6:30 pm to 8:30 pm

Location: Via ZOOM link, .

Board Members: Vaughan Fraser (Chair), Alina Hooper, Chontelle Bidois, Fr John Fitzmaurice, John Kuok, Karen Noble-Campbell, Kerri Hunt, Louise Campbell, ~~Stephen McKenzie~~, Sunil Serrao, Yohann Cuer

Attendees: Sarah Richards, Sarah Richards

1. Opening Meeting

1.1 Prayer

1.2 Apologies / Leave



Apologies and Leave received from Yohann and John K

approved

Decision Date: 28 Jul 2020

Mover: Vaughan Fraser

Second: Louise Campbell

Outcome: Approved

1.3 Interests Register

None

1.4 Confirm Minutes

OLSOS BoT Meeting June 2020 30 Jun 2020, the minutes were confirmed as presented.

1.5 Correspondence

Vaughan will vote on behalf of the board and will represent us by attending the meeting

1.6 BOT Leave with Prior Approval

None

2. Principal and Management Reports

2.1 Principal's Report



Principals Report Read and Accepted

Property Items: More permanent stop signs at the exits of the school to ensure our special needs learners can understand the parameters of the school grounds.

Minor roofing and gutter maintenance happened over the school holidays as well as some painting on the darker surfaces for our visually impaired students.

Investigation on extending the heights of the block walls to tie in with the plan around the mud kitchen. This will be pending a meeting with the designer regarding the outdoor space so currently on hold until the upgrade is decided.

Decision Date: 28 Jul 2020

Mover: Louise Campbell

Seconder: Alina Hooper

Outcome: Approved

2.2 Strategic Review



Strategic Review Documents Read and Accepted

The impact of COVID potentially sits on there results but hard to know at this stage.

Summary sheet not included in this report but will be available in august minutes

Decision Date: 28 Jul 2020

Mover: Louise Campbell

Seconder: Fr John Fitzmaurice

Outcome: Approved

2.3 Special Character

No meeting in July, next meeting in August

2.4 Finance



Finance Documents Read and Accepted

The roof maintenance and painting quote is not included in this report but will be available in the August documents

Decision Date: 28 Jul 2020

Mover: Vaughan Fraser

Seconder: Alina Hooper

Outcome: Approved

2.5 Parish Report



Parish Report Accepted

Fr John provided a verbal update:

Gradually things are getting back to normal with attendance at church. The sacramental program resumed on Thursday night with 65-70 children involved.

Last Sunday was the blessing of the statue by Bishop Michael and was a wonderful occasion.

Fr John and Fr Terry have resumed Buddy Mass

Decision Date: 28 Jul 2020
Mover: Fr John Fitzmaurice
Seconder: Vaughan Fraser
Outcome: Approved

3. Other Business

3.1 Other Business



Initiate a selection process to fill the casual vacancy on the board

When a person resigns from the board, the position needs to be filled by either election or selection.

The board has resolved to go by the selection process and this information is required to be circulated by local newspaper within 14 days. Official information attached

Decision Date: 28 Jul 2020
Mover: Vaughan Fraser
Seconder: Karen Noble-Campbell
Outcome: Approved



New timesheet to be circulated to members

Louise to follow up on a new timesheet to get Sue to send out to everyone

Due Date: 25 Aug 2020
Owner: Louise Campbell

The board approached a past board member about a farewell morning tea and the person would be comfortable with this at a school level.

The board to source a Pounamu as a gift and explain the significance of the one chosen

No decision has been made on what to do in place of the gala. Alina to talk to the PTA about the idea of a Night Market, Friday 27th November

3.2 Newsletter

Topics:

Advise the community that the position on the board will be filled by the selection process

Student achievement

Finance Report

Dispositions and Parent Conferences

Home School Partnership

4. In Committee Meeting

4.1 Staff & Personnel Report



Move the meeting into committee

Move the meeting into committee

At 7:31pm it was moved from the Chair that "the meeting go into committee" and that the public be excluded from the following parts of the proceedings of the meeting, namely Personnel Report.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows: this matter contains personnel information and there are reasonable grounds for the passing of this resolution to protect the identity and privacy of the personnel to be discussed"

The meeting came out of committee at 7:54pm and continued as follows.

Decision Date:	28 Jul 2020
Mover:	Vaughan Fraser
Seconder:	Louise Campbell
Outcome:	Approved

4.2 Confirm in committee minutes

The in committee minutes will be confirmed, in person at the next available meeting.

5. Close Meeting

5.1 Close the meeting

Next meeting: No date for the next meeting has been set.

With there being no other business the meeting concluded at 7:20pm

Signed as a true and correct record

Signature: _____

Date: _____

25th Aug 2020