


# CONFIRMED MINUTES

## OLSOS BOT MEETING AUGUST 2020



At the **OLSOS BoT Meeting October 2020** on **27 Oct 2020** these minutes were **confirmed as presented**.

**Name:** Our Lady Star of the Sea School  
**Date:** Tuesday, 25 August 2020  
**Time:** 6:30 pm to 8:30 pm  
**Location:** Via ZOOM link, .  
**Board Members:** Vaughan Fraser (Chair), Alina Hooper, Chontelle Bidois, Fr John Fitzmaurice, John Kuok, Karen Noble-Campbell, Kerri Hunt, Louise Campbell, Sunil Serrao, Yohann Cuer  
**Attendees:** Sarah Richards, Sarah Richards  
**Apologies:** ~~Stephen McKenzie~~ 

### 1. Opening Meeting

#### 1.1 Prayer

#### 1.2 Apologies / Leave



##### Apologies received from Sunil

Apologies accepted from Sunil

**Decision Date:** 25 Aug 2020  
**Mover:** Vaughan Fraser  
**Seconder:** Louise Campbell  
**Outcome:** Approved

#### 1.3 Interests Register

#### 1.4 Confirm Minutes



##### Minutes approved and accepted pending changes discussed in meeting

Minutes approved pending changes to be made

**Decision Date:** 25 Aug 2020  
**Mover:** Vaughan Fraser  
**Seconder:** Karen Noble-Campbell  
**Outcome:** Approved

## 1.5 Correspondence



### Correspondence read and accepted

Points of note:

Approval received for installation of turf for the COLA. The diocese will draft the contract and payment schedule.

OLSOS will accrue money over time to cover the maintenance and/or replacement costs in a separate account so as not to be allocating Crowne money to cover this. This money will come from donations received to the school, not the funds used for the operational expenses of the school.

The board have read over the document and understands the content and accepts it.

**Decision Date:** 25 Aug 2020  
**Mover:** Vaughan Fraser  
**Seconder:** Fr John Fitzmaurice  
**Outcome:** Approved

## 1.6 BOT Leave with Prior Approval

none

## 2. Principal and Management Reports

### 2.1 Principal's Report



#### Principals Report read and accepted

Principals report has been read and accepted.

**Decision Date:** 25 Aug 2020  
**Mover:** Louise Campbell  
**Seconder:** Vaughan Fraser  
**Outcome:** Approved

### 2.2 Strategic Review



#### Mid year ethnicity report read and accepted

Mid year ethnicity report read and accepted

**Decision Date:** 25 Aug 2020  
**Mover:** Louise Campbell  
**Seconder:** Yohann Cuer  
**Outcome:** Approved



#### Mid year update read and accepted

Mid year update read and accepted

Another review will take place before the end of the year because of COVID  
COVID has potentially caused a delay to the implementation of goals

**Decision Date:** 25 Aug 2020  
**Mover:** Louise Campbell  
**Seconder:** Kerri Hunt  
**Outcome:** Approved

## 2.3 Curriculum Reports



### Curriculum Reports read and accepted

Curriculum Reports read and accepted

**Decision Date:** 25 Aug 2020  
**Mover:** Karen Noble-Campbell  
**Seconders:** Yohann Cuer  
**Outcome:** Approved

## 2.4 Policy Update



### Policy update read and accepted

Policy update read and accepted

**Decision Date:** 25 Aug 2020  
**Mover:** Alina Hooper  
**Seconders:** Chontelle Bidois  
**Outcome:** Approved



### Retire old policies from old policy documents that relation to student achievement

Retire old policies from old policy documents that relation to student achievement

**Due Date:** 27 Oct 2020  
**Owner:** Louise Campbell

## 2.5 Special Character

No meeting

## 2.6 Finance



### Finance report read and accepted

It appears there has been no impact as a result of COVID and the community is still supporting OLSOS

**Decision Date:** 25 Aug 2020  
**Mover:** Yohann Cuer  
**Seconders:** Alina Hooper  
**Outcome:** Approved

## 2.7 Parish Report

First Holy Communion has been postponed for a second time, communication has been sent to parents. A new date will be found when appropriate.

11th December marks the 60th anniversary of the opening and blessing of our church. Celebrations will start on the 6th December.

Proposal to bring the end of year mass forward to be part of the 60th anniversary celebrations, this is a recommendation at this stage and can be discussed closer to the time.

### 3. Other Business

#### 3.1 Other Business

Board procedure document states that the minutes are available in boardpro within 10 working days of the meeting

#### 3.2 Newsletter

#### 3.3 PTA Update

### 4. In Committee Meeting

#### 4.1 Staff & Personnel Report



The meeting moved into committee

#### Move the meeting into committee

At 8:11pm it was moved from the Chair that "the meeting go into committee" and that the public be excluded from the following parts of the proceedings of the meeting, namely Personnel Report.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows: this matter contains personnel information and there are reasonable grounds for the passing of this resolution to protect the identity and privacy of the personnel to be discussed"

The meeting came out of committee at 8:39pm and continued as follows.

**Decision Date:** 25 Aug 2020  
**Mover:** Vaughan Fraser  
**Seconder:** Louise Campbell  
**Outcome:** Approved

#### 4.2 Confirm in committee minutes

### 5. Close Meeting

#### 5.1 Close the meeting

**Next meeting:** No date for the next meeting has been set.

With there being no other business the meeting concluded at 7:20pm

Signed as a true and correct record

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

27<sup>th</sup> Oct 2020